

I. Welcome

The meeting was called to order at 1:12 pm by Jenny Ohren (president). The board members present were Connie Barkley (treasurer), Dian Forster (vice-president), Terry Brandon, Jim Wilson, and Joanne Pfau (secretary). Also representing the center were Dodie Brockamp (director) and Larry Ferguson (bookkeeper).

The guests present were Kay Strobel, Rose Hope, Linda Gesler, Diane Stone, Steve Rasmussen, Candance Pressnall, and Trish Jensen.

II. Public Comment

Linda Gesler asked where the money to pay the executive director. She was told that those funds are from the general fund. She also asked about ways to establish more contact with the Meals and Wheels and better ways to communicate with them. She thought a board member should be assigned to communicate with them. Jenny Ohren said that her background check was just completed and she passed. She now hopes to work with Meals and Wheels. Linda then asked about posting the minutes of the minutes on the new website. There was a discussion about whether they should be posted before or after they are approved or corrected. She also asked about the public being allowed at the Finance Committee. She felt this would be allowed by the by-laws.

III. Approval of Minutes

Larry Ferguson stated that the amount left in the Endowment Fund should be \$7,500 not \$7,000. Terry Brandon moved to approve the minutes as amended. Connie Barkley seconded the motion. The motion passed as amended.

IV. Financial Report

See attached financial reports.

Larry Ferguson discussed the financial reports. Last month was better than budgeted.

V. Old Business

1) Solar Panels

Aaron Eddy was not able to attend this meeting today to talk about the solar panels. He will try to attend the September Board Work Session.

2) Fundraising Match

Terry Brandon encouraged people to donate and to get others to donate now so that their donations will be matched by an anonymous donor.

3) PGE

This month's bill was \$769.56. We need to contact PGE to find out why the bill is so high. The city will come to inspect, balance and program the thermostats.

VI. New Business

1) Landscaping/yard maintenance

We need to either take over the yard maintenance or hire a new company to do it. The company which was doing it is no longer doing it.

2) City of Silverton contract

The contract with the City of Silverton expires this month. They have not yet sent us a copy of the contract to review and discuss.

3) Hours of Operation

Because of the liability of needing someone here who is in charge, we need to establish and stick to hours of operation. The consensus was to stay open until 5:00.

4) Open forum

Joanne Pfau asked if we needed a motion about establishing the policy for giving people a receipt for money given to the center. Jenny Ohren said she would establish this at the next Front Desk meeting.

Trish Jensen asked about doing a memorial garden. Dodie will set up a committee to plan a possible garden.

Steve asked about membership renewal. It was discussed whether we were doing all memberships at the first of the year or whether each member has a unique renewal date.

Connie Barkley announced that we need to have an election for new board members and the two new board members need to be ratified. We need to look for good candidates for the board.

VII. Executive Directors Report

See the attached report.

VIII. Committee Reports

1) ED Recruitment Committee

Steve Rasmussen plans to put the job description and job application be on the senior center's website. This may be ready by tomorrow (9/15/23). The goal is that applicants can apply on our website. They can access and complete the application online. Once submitted the application will be directed to a private site and be kept private. Various sites to advertise the job opening were discussed. OurTown and The Statesman Journal were among those sites. Connie Barkley moved to approve an amount no more than \$900 to advertise the opening of Executive Director. Dian Forster seconded. The motion passed.

2) Fundraising

Connie Barkley shared that we need more dealers for the Casino Night. There was disagreement about making the dealers pay half price for their tickets. The reasoning to charge half price was that dealers will still get funny money to bid on silent auction items and still eat the food provided.

3) Grants

Connie Barkley has not worked on any new grants because of recent health concerns. She is consulting a professional grant writer for help.

4) Safety

Please see the Safety Committee Report

Rose Hope reported that the AED are on back-order from all suppliers for about 6 months. She consulted other medical facilities for advice. She covered all

AED signs and is now following medical guidelines from Legacy for calling 911 and performing CPR, if needed. More AEDs have been ordered.

Rose said she needs a board member on the safety committee. Jim Wilson volunteered to be on the committee.

5) Travel

Dodie said she has been in contact with The Towers in Mt. Angel. There is interest to do events and activities together. They have a bus to the casino once a month and their bus is usually not full. Many ideas were discussed.

The next work session will be Wednesday, Sept 27 at 1:00 pm at the Senior Center. The public is welcome to attend.

The meeting was adjourned at 2:49 pm by Jenny Ohren.

Respectfully submitted,
Joanne Pfau, secretary