

I. Welcome and Introductions

The meeting was called to order at 1:02 pm by Jenny Ohren (president) at the Senior Center.

The board members present were Jenny Ohren, Connie Barkley, Dee Martin, Terry Brandon, Dian Forster, Bernice Hodge, and Joanne Pfau. Representing the Senior Center were Dodie Brockamp (director) and Rose Hope (safety committee).

The guests present Diane Stone, Kay Strobel, Cindy Pease, Corey Misley, Marilena (Lena) Burdett, Kathy Hunter, and Andy Ulven.

2. Public Comment- 3 minutes (preferably with written summary)

Kay Strobel shared that she has been asked about membership renewals. Members are asking whether memberships are renewed on Jan 1 of each year or on the anniversary of when each member joined the center. In June of 2023, the Board agreed to go back to the anniversary date of when the member joined the center for the time of membership renewal.

3. Approve Meeting Minutes from December 13, 2023

Terry Brandon moved to approve the minutes of Dec. 13, 2023 meeting as written. Dee Martin seconded. The motion was approved.

4. Introduction of City Manager Corey Misley, Contract Renewal Discussion

Corey Misley, new City Manager of Silverton, came to introduce himself, to meet the Board and to reassure the Board that the city of Silverton is proud of its partnership with the senior center. He plans to be at Jan 24, 2024 city council meeting to discuss the contract between the city of Silverton and SASI. He wanted to talk with the Board to learn the historic knowledge and rationale behind the requests for changes. Terry Brandon and Jenny Ohren explained the reason for the requested changes. SASI wants shared cameras in parking lot and the city to pay for the security system because the skate park and dog park also use the parking lot. There has been theft in the parking lot, homeless persons sleeping on the Senior Center property, and unauthorized use of electricity from the outdoor outlets. Also, the city budgets \$5,000 as emergency funds for SASI. This section needs to be rewritten to include the procedure to access these funds.

5. Financial Report Including End of Year- Terry Brandon

Please see the attached financial report.

Joanne Pfau moved to accept the financial report. Connie Barkley seconded. The financial report was approved.

6. Web Proposal- Marilena Burdett

Lena Burdett has been doing a great job of managing the website for the Senior Center. We appreciate all that she has done. She requests payment of \$600/year (\$50/month) to be billed every six months at the rate of \$300, beginning in January, 2024. Special online projects which extend beyond regular calendar updates will be billed at \$50/hour. Terry Brandon moved to accept this fee proposal. Dee Martin seconded. The motion was approved.

7. Paypal on website

There have been problems with Paypal. It works for donations, but there is trouble using it for membership dues. Paypal will be taken off the website for renewal of membership.

Zeffy, based in Canada, could be used instead of Paypal. Zeffy does not charge a transaction fee. Lena Burdett will check into Zeffy as a possible replacement to Paypal.

8. Review of PGE expense

Joanne Pfau shared the updated chart of monthly usage and cost of electricity comparison of the last three years. During 2023 we have worked on reducing costs by having the thermostats and HVAC system fixed, and turning the solar panels back on. For January through October of 2023, the amount of electricity used each month was more than in that month in 2022. In November and December of 2023, the electricity used was less than last year. The changes are making a difference.

9. Approval of changes to Safety Policy

See attached report.

One issue discussed was the wet leaves and moss on the sidewalks causing hazardous walking conditions. Hiring someone for outside maintenance was discussed. The approval of the Safety Policy was tabled until the next meeting.

10. No fundraiser is planned for February. Connie Barkley suggested doing a Trivia Night as a fundraiser. Consensus was that more planning is needed so we should plan it for sometime after February. Bingo and a Sweetheart Dance were also suggested. Kathy Hunter wants to change the Mothers' Day tea to a Spring Tea and hold it in April rather than May. Concern was that there is more interest in attending the tea than we have room to accommodate.

11. Formation of Decorating Committee and expectations. Tiki Bar plans.

Jenny wants to set up a formal committee for decorating. Those ladies who have been doing a wonderful job decorating in the past were recommended to be on the committee.

We need to find a space to store decorations, especially the Tiki Bar.

12. Ziplly Update- 1-24-24

We are scheduled to be switching over to Ziplely on Jan 24, 2024.

13. The next meeting will be January 24, 2024 at 1:00 pm at the Senior Center. The public is welcome to attend.

The meeting was adjourned at 2:26 pm by Jenny Ohren.

An Executive Session was held after the meeting today.

Respectfully submitted,
Joanne Pfau, secretary