

I. WELCOME

The meeting was called to order at 1:03 pm by Jenny Ohren (president). The board members present were Jenny Ohren, Connie Barkley, Dian Forster, Terry Brandon, Jim Wilson, Bernice Hodge, and Joanne Pfau. Also representing the center were Dodie Brockamp (director) and Larry Ferguson (bookkeeper).

The guests present were Kay Strobel, Gary Ohren, Linda Gesler, Brenden Butler, Mary Cummins, Steve Rasmussen, and Brandi Hamman.

II. PUBLIC COMMENT – 3 minutes for non-agenda items

Linda Gesler asked whether the Board has been trained. She feels that with so many new members, the Board needs to be trained. She also said there are members of the senior center who do not know that Board meetings are open. She feels there needs clarification as to what is done during each type of meeting. She said we should advertise to draw people in for Meals on Wheels. 501cc status should be emphasized and should be included in all correspondence. She would like all Board minutes to be posted on the website.

Brandi Hamman, branch manager, and Brenden Butler, community imprint officer, with Umpqua Bank came to talk to the Board about community engagement opportunities. Brenden Butler said he was available to help with grants, sponsorship of events, individual giving with matching up to \$1,000, technical assistance, volunteer hours, and fundraising events. He said that we could call him at Umpqua Bank for help.

III. APPROVAL OF MINUTES from previous Meetings

Terry Brandon moved to approve the minutes of the September Board meeting. Jim Wilson seconded the motion. The motion was approved.

Terry Brandon moved to approve the minutes of the September Work Session. Dian Forster seconded the motion. The motion approved.

IV. FINANCIAL REPORT

See the attached financial report.

V. OLD BUSINESS

1) Thermostat settings- liaison to city public works

Jim Wilson will work with Dodie Brockamp in coordinating with the city to get the thermostats set.

2) Energy Trust of Oregon- appoint lead

Jim Wilson will be the contact person with Energy Trust.

3) Solar Panel update- discussion on additional panels

This will be tabled at this time.

4) Discussion for funding letter

Changes were made in the wording of the first sentence. Jim Wilson moved to accept the letter with the word changes. Terry Brandon seconded the motion. The motion passed.

VI. NEW BUSINESS

1) Terry Brandon as Board Treasurer

Dian Forster moved to elect Terry Brandon as treasurer for the Board. Connie Barkley seconded the motion. The motion passed.

2) Set time for board retreat to discuss board function

11:00 am to 4:00 pm on Friday, Oct 27 and Saturday, Oct 28 was set for the Board to meet for training and to discuss the functions of the Board. The location has not yet been chosen.

VII. Executive Directors Report

See the attached report.

There were 1043 visitors last month. The Center tracks the volunteer hours for records and grant writing. The Board members are asked to record their volunteer hours in the black notebook at the front desk.

We need to find a better spot to store the medical equipment that is donated. Storing these items sometimes causes problems when we rent out rooms for private events.

VIII. Committee Reports

1) ED Recruitment Committee

Steve Rasmussen reported that the website is now up and running. There were a few problems but they have now been fixed. Applications are accepted until October 31, 2023.

2) Fundraising- Casino Night and Breakfasts

It is estimated that 100 tickets will be sold for Casino Night. \$375 was made at the last breakfast.

3) Grants

Connie Barkley has submitted an Oktoberfest grant for \$5,520 which would cover six months of line dancing, art, and exercise classes. She is asking for Board input on specific items for which we could seek grants.

4) Safety- Naloxone

There is concern about the legality of having an AED and Narcan in the Center. We must be sure that everyone at the front desk is trained to administer and use these. There is also concern of lawsuits over using Narcan. There were questions whether we really need Narcan here at the Center.

This topic is tabled until more information is obtained.

IX. Policy & Procedure Review: Travel

Not available at this time.

Followed by Executive Session

The next work session will be Wednesday, Oct. 25 at 1:00 pm at the Senior Center. *The public is welcome to attend.*

The meeting was adjourned at 2:53 pm by Jenny Ohren.

Respectfully submitted,
Joanne Pfau, secretary